Panasonic

Installation Guide

Included Installation Instructions

Network Camera

Model No. WV-SFR311A/WV-SFR310A WV-SFN311A/WV-SFN310A





(This illustration represents WV-SFN311A.)

- This manual describes the installation procedures, network camera installation, cable connections, and the angle of view adjustment. • Before reading this manual, be sure to read the Important Information.
- This manual describes how to install the network camera using model WV-SFN311A as an example.

Parts and functions

The component names of the camera are as follows. Refer to the illustration when installing or

Direction marker for installation (TOP1)

• Points up when installing to a wall.

Direction marker for installation (FRONT[□]) (SFN310)

*2 Depending on the scanning application used, the Data Matrix may not be able to be read

correctly. In this case, access the site by directly entering the following URL.

*1 SDXC/SDHC/SD memory card is described as SD memory card.

http://security.panasonic.com/pss/security/support/qr_sp_select.html

For U.S. and Canada:

Panasonic System Communications Company of North America, **Unit of Panasonic Corporation** of North America

www.panasonic.com/business/ For customer support, call 1.800.528.6747 Two Riverfront Plaza, Newark, NJ 07102-5490

Panasonic Canada Inc.

adjusting the camera.

MONITOR OUT

terminal (factory

shipment: NTSC

monitor)

Auto focus (AF) button

SD memory card*1 slot

LINK ACT SD LERROR/AF

SD MOUNT

5770 Ambler Drive, Mississauga Ontario, L4W 2T3 Canada www.panasonic.ca

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For Europe and other countries:

Panasonic Corporation http://www.panasonic.com

Panasonic System Networks Co., Ltd.

Authorised Representative in EU: Panasonic Testing Centre

PGQX1950ZA fles0915-0 Printed in China

Screen display Two-dimensional

barcode (Data

Matrix): To our

Power cord plug

(D: accessory)

12 V DC power

supply terminal

Direction marker

SFN311 (SFR311)

for installation

Built-in microphone

(SFN310)

Pan table fixing screw with washer

(FRONT⊕)

SFR310

website*2

Panasonic Marketing Europe GmbH Winsbergring 15, 22525 Hamburg, Germany

Fukuoka, Japan

• When the camera is able to communicate with the connected device Lights orange ACT indicator

Dome cover

LINK indicator

SFN310=

Important Information

Attachment plate

® Bit (Hex wrench, screw

Warranty card.

Installation Guide (this document)...

size 6.35 mm {1/4 inches} T10)...

© Template A (for the attachment plate) 1 sheet

(Hex wrench, screw

{1/4 inches} T10)

Built-in microphone port Azimuth adjustment ring

Enclosure

size 6.35 mm

The following parts are used during installation procedures.

When data is being sent via the network camera SD ERROR/AF indicator

 When AF (Auto Focus) operation is being executed When the set is being started

 When an SD memory card is recognized normally ullet When an abnormality is detected in the SD memory card Lights red o Stays red

or the SD memory card slot is not used after the camera has started.

SD MOUNT indicator

When an SD memory card is inserted and could

 When data can be saved after the SD memory card is inserted and the SD ON/OFF button is pressed (less than 1 second)

 When data can be saved to the SD memory card When the SD memory card is removed after holding down the SD ON/OFF button (about 2 seconds)

 When data cannot be saved to the SD memory card because Lights off an abnormality was detected or the SD memory card is

configured not to be used

• Lighting/blinking LED can be turned off with the software settings at any time. (The initial state is lighting or blinking.) Set the LED to be solid off if necessary, depending on the installation conditions. (Operating instructions included in the CD-ROM)

SD ON/OFF button

When the SD ON/OFF button is pressed (less than 1 second), the SD MOUNT indicator lights up in green and data can be saved to the SD memory card*1.

Standard accessories

*1 The CD-ROM contains the operating instructions and different kinds of tool software programs.

*2 This label may be required for network management. The network administrator shall retain the

.. 1 set

*3 The external I/O terminal plug and power cord plug are attached to the camera

cover

Tilting table

·---

Panning table

.1 pc. CD-ROM*1

.. 1 set Code label*2

.. 1 pc. D Power cord plug*3

Camera

© Auxiliary handle

External I/O terminal plug*3.

2) When the SD ON/OFF button is held down (about 2 seconds), the SD MOUNT indicator lights off and the SD memory card can be removed.

INITIAL SET button (Initializing / NTSC⇔PAL switch button)

How to initialize the camera

Follow the steps below to initialize the network camera.

① Turn off the power of the camera. When using a PoE hub, disconnect the Ethernet cable from the camera. When using an external power supply, disconnect the power cable connector of the camera.

② Turn on the power of the camera while holding down the INITIAL SET button, and keep the INITIAL SET button held down till the SD MOUNT indicator is lit in green (more than 10 seconds). In about 2 minutes after releasing the INITIAL SET button, the camera will start up and the settings including the network settings will be initialized.

IMPORTANT:

- When the camera is initialized, the settings including the network settings will be initialized. Note that the CRT key (SSL encryption key) used for the HTTPS protocol will not be initialized. Before initializing the settings, it is recommended to write down the settings in advance.
- Do not turn off the power of the camera during the process of initialization. Otherwise, it may fail to initialize and may cause malfunction.
- When the INITIAL SET button (i.e. the initializing button) is pressed (less than 1 second) to switch the output signal of the MONITOR OUT terminal (NTSC⇔PAL output), the MONITOR OUT terminal can be switched for the NTSC monitor/PAL monitor.

Making connections

Turn off each system's power supply before making a connection. Before making connections, prepare the required peripheral devices and cables.

Connect the power cable

Caution:

1 pc.

... 1 pc.

Zoom knob

Auxiliary

handle

Attachment plate

(A: accessory)

Camera fixing screw

External I/O terminal plug (©: accessory)

Blinks green (accessing)

Blinks red (1 time/second)

Lights off → Blinks green →

Lights green → Blinks green →

Lights off → Lights green

Lights off (recording)

Lights green → Lights off

(waiting for recording)

Lights red → Lights off

Lights red

Lights off

Lights green

1 pc.

- A READILY ACCESSIBLE DISCONNECT DEVICE SHALL BE INCORPORATED TO THE EQUIPMENT POWERED BY 12 V DC POWER SUPPLY.
- ONLY CONNECT 12 V DC CLASS 2 POWER SUPPLY (UL 1310/CSA 223) or LIMITED POWER SOURCE (IEC/EN/UL/CSA 60950-1).

Connect the output cable to the power cord plug (D: accessory).

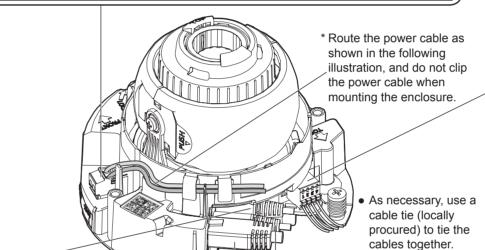
- Loosen the screw of the power cord plug, strip 3 mm to 7 mm {1/8 inches to 9/32 inches} from the end of the wire, twist the stripped part of the wire sufficiently to avoid short circuit, and then connect the output cable to the power cord plug.
- Tighten the screw of the power cord plug. (Recommended tightening torque: 0.34 N·m {0.25 lbf·ft})

• Check whether the stripped part of the wire is not exposed and is securely connected. • When connecting an external power supply to the camera, use the AWG16 to AWG24

single-wired or stranded wired cables.

IMPORTANT:

- The 12 V DC power supply shall be insulated from the commercial AC power.
- Be sure to use the power cord plug (①: accessory) provided with this product. • Be sure to fully insert the power cord plug (D: accessory) into the 12 V DC power
- supply terminal. Otherwise, it may damage the camera or cause malfunction.
- When installing the camera, make sure that excessive force is not applied to the power cable.
- Be sure to use an AC adaptor compliant with the Specifications (written in the indication label on the bottom side of this unit) regarding power source and power consumption.



cables together.

(Can switch to monitor output)

Connect the audio/monitor output cable to an external speaker with an amplifier (SFR311) (SFN311)

Connect a stereo mini plug (ø3.5 mm)

 Output impedance Approx. 600Ω (unbalanced)

Recommended cable length: Less than 10 m {32.8 feet}

-20 dBV Output level

- · Connect/disconnect the audio cables and turn on the power of the camera after turning off the power of the audio output devices. Otherwise, loud noise may be heard from
- Make sure that the stereo mini plug is connected to this cable. When a monaural mini plug is connected, audio may not be heard. When connecting a monaural speaker with amplifier, use a locally procured conversion

Connect an microphone to the microphone/line input terminal (SFR311) (SFN311)

Connect a stereo mini plug (ø3.5 mm).

Input impedance: Approx. 2 kΩ (unbalanced)

Recommended cable length: Less than 1 m {3.28 feet} (for microphone input)

Less than 10 m {32.8 feet} (for line input)

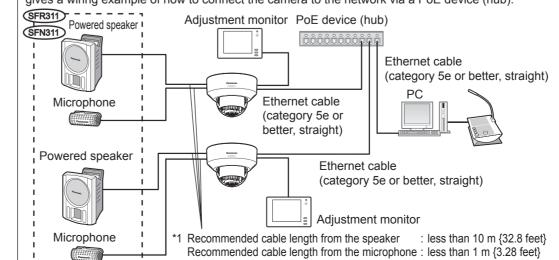
• Recommended microphone: Plug-in power type (option)

Supply voltage: 2.5 V ±0.5 V

• Recommended sensitivity of microphone: -48 dB ±3 dB (0 dB=1 V/Pa,1 kHz) Input level for the line input: Approx. –10 dBV

When connecting to a network using a PoE hub

Before starting the installation, check the entire system configuration. The following illustration gives a wiring example of how to connect the camera to the network via a PoE device (hub).



Connect the alarm input/output cable

Connect the cables of external devices to the External I/O terminal plug (E: accessory). When connecting an external device, strip 8 mm - 9 mm {5/16 inches - 11/32 inches} of the outer jacket of the cable and twist the cable core to prevent the short circuit first. Specification of cable (wire): AWG20 - AWG26, Single core, twisted

②Push down the button of the desired terminal on the external I/O terminal plug with a ballpoint pen, and release the button when the cable of the external device is fully inserted into the terminal hole.

Note:

• Check whether the stripped part of the wire is not exposed and is securely connected.

ALARM IN1 (DAY/NIGHT IN, Auto time adjustment) (SFR311) (SFN311), ALARM IN1 (Auto time adjustment) (SFR310) (SFN310), ALARM IN2, ALARM IN3

Input specification: No-voltage make contact input (4 V - 5 V DC, internally pulled up) OFF Open or 4 V - 5 V DC ON Make contact with GND (required drive current: 1 mA or more)

ALARM OUT, AUX OUT

Output specification: Open collector output (maximum applied voltage: 20 V DC)

: 4 V - 5 V DC by internal pull-up Output voltage 1 V DC or less (maximum drive current: 50 mA)

The default of EXT I/O terminals is "Off"

ALARM IN3, AUX OUT (Alarm input terminal 3, AUX output terminal)

-ALARM IN2, ALARM OUT (Alarm input terminal 2, Alarm output terminal) ALARM IN1, DAY/NIGHT IN, Auto time adjustment

(Alarm input terminal 1, DAY/NIGHT input terminal, Auto time adjustment

terminal) (SFR311) (SFN311)

External I/O terminal plug (©: accessory)

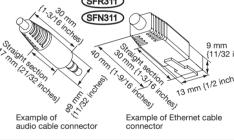
IMPORTANT:

Button

- Do not connect 2 wires or more directly to a terminal. When it is necessary to connect 2 or more wires, use a splitter.
- Install external devices so that they do not exceed the rating of the network camera.
- When using the EXT I/O terminals as the output terminals, ensure they do not cause signal collision with external signals.

• Off, input, and output of the external I/O terminal 2 and 3 can be switched by configuring the setting. Refer to the operating instructions on the provided CD-ROM for further information about the EXT I/O terminal 2 and 3 (ALARM IN2, 3) settings ("Off", "Alarm input", "Alarm output" or "AUX output").

Note: Since the connector storage section does not have a sufficient space, use audio cables and an Ethernet cable that do not exceed the sizes described in the illustrations.



Connect an Ethernet cable to the network connector

* Use an Ethernet cable (category 5e or better, 8 pins, straight).

IMPORTANT:

- Use all 4 pairs (8 pins) of the Ethernet cable.
- The maximum cable length is 100 m {328 feet}.
- Make sure that the PoE device in use is compliant with IEEE802.3af standard. • When connecting both the 12 V DC power supply and the PoE device for power
- supply, 12 V DC will be used for power supply. * If a 12 V DC power supply and a PoE hub or router are used at the same time,
- network connections may not be possible. In this case, disable the PoE settings. Refer to the operating instructions of the PoE hub or router in use. In the situation where a 12 V DC power supply and a PoE hub or router are used at the same time and the 12 V DC power supply is then disconnected, the power
- supply is stopped and the camera will restart. When the Ethernet cable is disconnected once, reconnect the cable after around 2 seconds. When the cable is quickly reconnected, the power may not be supplied from the PoE device.

<Required cable>

Ethernet cable (category 5e or better, straight)

Use an Ethernet cable (category 5e or better, cross) when directly connecting the camera to a PC.

IMPORTANT:

- The adjustment monitor is used for checking the adjustment of the angular field of view when installing the camera or when servicing. It is not provided for recording/
- Depending on the monitor, some characters (camera title, preset ID, etc.) may not be displayed on the screen.
- Use a switching hub or a router which is compliant with 10BASE-T/100BASE-TX. • If a PoE hub is not used, each network camera must be connected to a 12 V DC
- When using 12 V DC, power supply from a PoE hub or router is not required.

Installation

The installation tasks are explained using 5 steps.

Step1 Preparations

Step2

 \Rightarrow

 \Rightarrow Fixing the attachment plate





Step5 Configure the network settings

mark on the camera lens head facing

the front (i.e. the direction of FRONTû

 \Rightarrow

Step1 Preparations

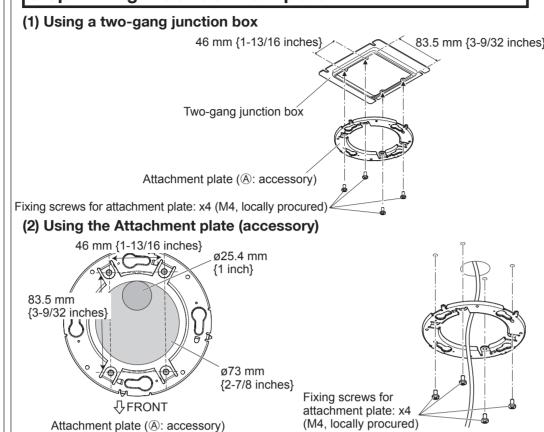
There are 4 methods to install the camera to a ceiling or wall as described below. Prepare the required parts for each installation method before starting the installation. The following are the requirements for the various installation methods.

Installation method	Recommend- ed screw	Minimum pull- out strength (per 1 pc.)
(1) Mount the camera on the two-gang junction box using the attachment plate (A): accessory).	M4 screws x 4	196 N {44 lbf}
(2) Directly mount the camera onto the ceiling or wall using the attachment plate (when wiring can be installed in the ceiling or wall).	M4 screws x 4	196 N {44 lbf}
(3) Mount the camera in the ceiling using WV-Q174B ceiling mount brackets (approx. 280 g {0.62 lbs}).*1*2	_	There is suf- ficient strength in the ceiling
(4) When mounting the camera on an insufficiently strong ceiling using the WV-Q105A ceiling mount brackets (approximately 150 g {0.33 lbs})*1	anchor bolts x 2	*3

- *1 For information on mounting the camera using (3) WV-Q174B or (4) WV-Q105A, refer to the Instruction Manual provided with the (3) WV-Q174B or (4) WV-Q105A.
- *2 When using WV-Q174B camera ceiling mount bracket, if the built-in microphone port is blocked by the cover of bracket, the collectable volume may decrease and the sound of attic is likely to be collected by mistake. Therefore, please confirm the installation conditions before use.
- *3 Make sure that the installed ceiling can support more than 5 times of the weight of the camera, the attachment plate and the anchor bolt.

- Procure 4 screws (M4) to secure the attachment plate (A): accessory) to a ceiling or a wall.
- The minimum required pull-out capacity of a single screw or anchor bolt is 196 N {44 lbf} or more when mounting with the installation method (1) and (2) above.
- When mounting the camera on a concrete ceiling, use an AY plug bolt (M4) for securing. (Recommended tightening torque: 1.6 N·m {1.18 lbf·ft})
- Select screws according to the material of the ceiling that the camera will be mounted to. In this case, wood screws and nails should not be used. If a ceiling board such as plaster board is too weak to support the total weight, the

Step2 Fixing the attachment plate



- If the mounting direction of the camera has already been determined
- Align the FRONT direction (the direction of FRONT marker on the camera that indicates the installation direction when installing the camera) of template A (©: accessory) with the desired direction, and drill through a 25.4 mm {1 inch} diameter hole.
- If the mounting direction of the camera is not determined yet or if you want to change the direction of the camera after it has been installed

If you want to be able to change the direction of the camera, drill through a 73 mm {2-7/8 inches} diameter hole in the center. By doing so you can adjust the mounting direction of the camera in 90° increments.

■ About the SD memory card

Step4 Adjustment

necessary.

label facing down)

facing down.

ing an Ethernet cable or a 12 V DC power cable.

(E): accessory) to the MONITOR OUT terminal of

the camera, and then connect the monitor for ad-

justment with a RCA pin cable (locally procured).

② Connect the MONITOR OUT conversion plug

3 Insert an SD memory card into the slot, if

Insert the SD memory card with its label

For information about performing the SD

instructions (included in the CD-ROM).

SD memory card (with MONITOR OUT terminal

memory card setting, refer to the operating

(F: accessory)

MONITOR OUT conversion plug

- To remove the SD memory card, hold down the SD ON/OFF button (about 2 seconds). When the flashing SD MOUNT indicator goes out, you can remove the SD memory card.
- After the SD memory card has been replaced, press the SD ON/OFF button (less than 1 second), and make sure the SD MOUNT indicator is continually lit.
- If you do not press the SD ON/OFF button after replacing the SD memory card, the SD MOUNT indicator is automatically lit approximately 5 minutes later.

① Turn on power for the camera by either connect- ④ Loosen the pan table fixing screw, and adjust 6 Adjust the zoom and focus. the angle of the camera with the tilt table, pan

-240° (Left)

table, and azimuth adjustment ring.

(Recommended tightening torque:

(5) Tighten the cross-head side of tilt table fixing

screw (on one side) and the pan table fixing

Vertical (TILT) angle: ±85°

screw, and fix the camera

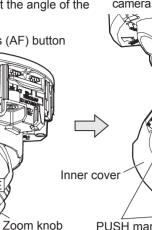
0.59 N·m {0.44 lbf·ft})

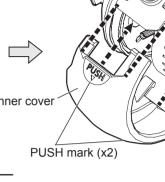
Tilt table fixing screw

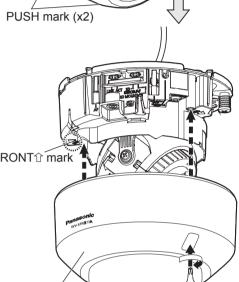
Azimuth (YAW) angle: ±100°

- 1.Loosen the zoom knob equipped with auxiliary handle (G: accessory) by rotating Horizontal (PAN) angle: +120° (Right) to the knob to the left, and move it between TELE and WIDE to obtain the appropriate angle of view. Then, lock the zoom knob by ® Disconnect the monitor for adjustment.
 - rotating it back to the right. 2. Adjust the focus by pressing the auto focus (AF) button.
 - 3. Adjust the screen size and focus by repeat-









camera with the tilt table, pan table, and

inner cover, and install the inner cover to the

Attach the enclosure and secure it by tightening

(Attach the enclosure by aligning the Panasonic

logo to the direction marker (FRONTû) on the

azimuth adjustment ring if necessary. 7) Press the PUSH mark on both sides of the

place where it was removed

the enclosure fixing screws

Note:

Vertical (TILT) angle

screw (inside this part)

> • Depending on the adjustable range or the optical zoom, it must be noted that the shadow of the enclosure may be projected

Auxiliary handle (G: accessory

`Azimuth (YAW)

- When mounting the camera on a ceiling, adjust the tilt angle so that the TOP mark above the lens always comes to the top side.
- When mounting the camera on a wall, rotate the pan table by 180° to the left and rotate the tilt table till the TOP mark above the lens always comes to the top side.
- installation auxiliary wire may be displayed on the screen depending on the direction the camera is facing. Move the enclosure and installation auxiliary wire so that they are not displayed on the screen. SFR311 SFR310

IMPORTANT:

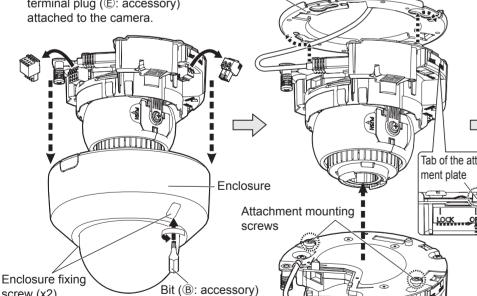
- Securely tighten all the enclosure fixing screws (x2) of enclosure. Otherwise, the enclosure dropping may result in injury. (Recommended tightening torque: 0.59 N·m {0.44 lbf·ft})
- After complete installation, remove the cover film from the dome cover.
- Defocus may be caused by the reinstalled enclosure. In this case, perform the auto focus function from the setup menu.
- Remove the camera using the reverse order of the installation procedures.

Step3 Mount the camera to the attachment plate

1 Loosen 2 enclosure fixing screws of the enclosure with the bit (Hex wrench, screw size 6.35 mm {1/4 inches} T10) (B: accessory), and remove the enclosure from the camera. ② Remove the power cord plug

area shall be sufficiently reinforced.

(D: accessory) and the external I/O terminal plug (©: accessory)

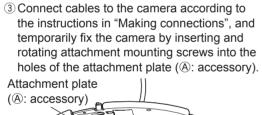


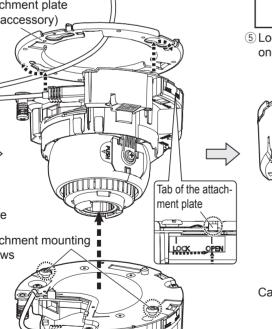
- SFR311 (SFR310) Do not remove the auxiliary wire. SFN311 SFN310 • The enclosure is fixed only with enclosure
- fixing screws. Please be careful about the handling when you wish to remove. • Using the side cable access hole
- When installing the camera directly on the ceiling or wall with cables exposed, or when mounting the camera using the ceiling mount bracket WV-Q174B (option), cut out a portion of the dome cover to open a cable access hole.

IMPORTANT:

screw (x2)

 To prevent injuries and protect the cables, finish the side cable access hole with a file to avoid sharp edges.





Side cable access hole

Camera fixing screw • After cables have been connected to the camera, align the OPEN mark of the camera side panel with the tab of the attachment plate, insert 2 attachment mounting screws into the attachment plate, and rotate the camera by approximately 15°. The LOCK mark is moved to the tab position of the attachment

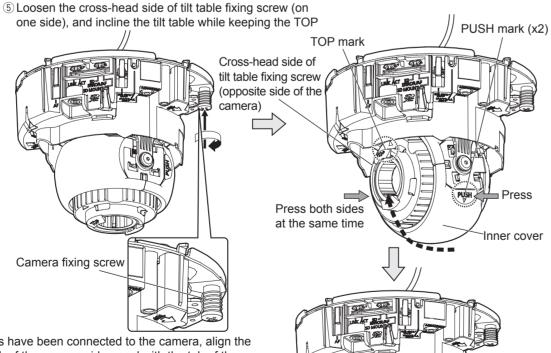
plate and the camera is temporarily secured. * The fixing angle of the camera can be rotated in 90° increments.

IMPORTANT:

• Disconnect either the 12 V DC power source or PoE power source to prevent power from being supplied during mounting work.

Secure the camera by tightening the camera fixing screw.

- mark on the camera). Be sure to tighten the camera fixing screw. Failure to observe this may cause camera trouble
- 6 Press the PUSH mark on both sides of the inner cover at the same time, and due to camera falling. (Recommended tightening remove the inner cover as shown in torque: 0.78 N·m {0.58 lbf·ft}) the following illustration.



Tab of the Tab of the inner cover Inner cover

Note:

 Press the PUSH mark, release the four tabs of the inner cover from the tilt table, and remove the inner cover

Step5 Configure the network settings

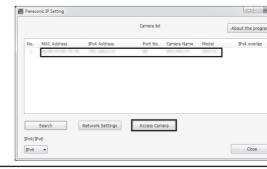
Configuring the camera so that it can be accessed from a PC

The following are descriptions for when the camera with default settings is configured. If you are using firewall software on your PC, the Setup Program may not be able to find any cameras on your network. Configure the setting of the camera after temporarily invalidating the firewall software. Contact the network administrator or your Internet service provider for information about configuring the settings of the network.

- 1) Insert the provided CD-ROM into the CD-ROM drive of your PC.
- The License Agreement will be displayed. Read the Agreement and choose "I accept the term in the license agreement", and click [OK].
- The launcher window will be displayed. If the launcher window is not displayed, double click the "CDLauncher.exe" file on the CD-ROM.



- Refer to "Using the CD-ROM" in the operating instructions on the provided CD-ROM for further information about CDLauncher
- 2 Click the [Run] button next to [IP Setting Software]. [Panasonic IP Setting] screen will be displayed. When a camera is found, information about it, such as its MAC address and IP address, is displayed.
- 3 Select the camera you want to configure, and click [Access Camera].



• When cameras are displayed in [Panasonic IP Setting] screen, click the camera with same MAC address as the MAC address printed on the camera that you want to configure.

4 If the installation screen of the viewer software "Network Camera View 4S" is displayed, follow the instructions of the wizard to start the installation. (The viewer software is installed from the camera.)

Enclosure

- The "Live" page will be displayed.
- If you cannot install the viewer software "Network Camera View 4S" or if images are not displayed, click the [Install] button next to [Viewer Software] on the launcher window to
- Perform the [Time & date] settings in the "Setup" "Basic" page before using the camera.

- When no image is displayed on the "Live" page, refer to the Troubleshooting in the operating instructions on the provided CD-ROM.
- It is possible to enhance the network security by encrypting the access to cameras using the HTTPS function. Refer to the operating instructions on the provided CD-ROM for how to configure the HTTPS settings.
- Click the [Setup] button on the "Live" page, the user authentication window will be displayed. Enter the default user name and password as follows, and log in. Password: 12345
- When changing settings related to the network settings, such as connection mode, IP address, and subnet mask, click the [Network Settings] button in [Panasonic IP Setting] screen as shown in step ③, then change each setting.
- Due to security enhancements in "IP Setting Software", "Network settings" of the camera to be configured cannot be changed when around 20 minutes have passed after turning on the power of the camera. (When the effective period is set to "20 min" in the "Easy IP Setup accommodate period".) However, settings can be changed after 20 minutes for cameras in the initial set
- "Network Camera Recorder with Viewer Software Lite" which supports live monitoring and recording images from multiple cameras is available. For further information, refer to our website
- (http://security.panasonic.com/pss/security/support/info.html).